

# MID SUSSEX MCC CONSTITUTION

with effect from  
**NOVEMBER 2011**  
(amended Jan 2013)

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## **1. Name**

The full title of the Club/Society will be:  
Mid Sussex MCC. Referred to as 'the club'  
shall be affiliated to ACU Ltd, Governing Body.

## **2. Aims and Objectives**

The club aims to offer its members the opportunity to ride/race Competitive Motocross as well as offer practice and social opportunities.

## **3. Membership**

To ensure all present and future members receive fair and equal treatment. All members will be subject to the regulations of the constitution and by joining the club and will be deemed to accept these regulations and codes of practice that the club has adopted.

3.1 The club shall be affiliated to the ACU Ltd, by way of the £43 individual license fee (£25 for Autos) (subject to yearly change).

3.2 Membership fees will be set annually and agreed by the Committee or determined at the Annual General Meeting.

3.3 Individuals who are not members of the Club may only participate in the club activities through associate membership (Day licence and Day membership)

3.4 Membership must be received by 31<sup>st</sup> January or by a specified date (usually 4 weeks once the new membership forms have become available), each year in order to keep current membership rider numbers.

## **4. Subscription and Finance**

4.1 An annual membership fee and race fees for each meeting is required from all club members. The committee will set this fee annually and will be responsible for collecting it in and handing any monies owed to the ACU Ltd.

4.2 All club finances will be processed through the 'Treasurer' Any proposed club expenditure will be submitted to the Committee for authorisation.

## **5. Fundraising**

5.1 The committee will decide how any funds raised through organised events shall be used although all suggestions from the club are welcome and shall be considered.

5.2 When able to, the club will seek sponsorship to contribute to the club running costs/new equipment/trophies etc.

### **6. Club Committee members**

The committee of the club shall be as follows

President – To be filled by experienced Current Chairman (future position) will be an advisory role.

Chairman – Wayne Wigger

Chief Track Builder – Wayne Wigger

Club Secretary/Child Protection - Riona Woodman

Treasurer - Sandie Evans

Clerk of the Course – Richard Reid

Chief Starter – Sharon Bennett

Chief Marshal/Chief Steward – Rob Cappa

Health & Safety Officer/Vice Chairman – Colin Woodman

Membership Secretary – Paul Roeton

General Committee – Pete Dowse

General Committee & Riders Rep – Jack Lindsay

NON Committee – Chief Lapscore – Kelly Roeton

### **7.Voting/Election of Committee**

7.1 Voting will take place for the elections of committee members and on any other issue deemed of importance.

7.2 Annual elections for the club committee will take place during the club AGM which will take place during January of each year.

7.3 Elections will be decided by Open Ballot.

7.4 All members (over the age of 18) are eligible to stand for elections.

7.5 Only current members are entitled to vote.

7.6 All Officers (except for Chairman/Secretary/Treasurer) are elected for a period of one academic year, but may be re-elected to the same office or another office for subsequent years.

7.7 The roles of Chairman/Secretary/Treasurer are elected every 2 years, but may be re-elected to the same office or another office for subsequent years.

### **8. Meetings**

8.1 The committee will meet a minimum of 8 times per year, at a time and place agreed by the committee members (called by the Chair). The purpose of these meetings is to:  
Receive reports of matters arising since the last meeting.

Ensure the general smooth running of the club.

8.2 The committee has the power to fill vacancies and co-opt other members as deemed necessary and to appoint advisers to the management committee as necessary to fulfill its business i.e Medics, Burger Van.

8.3 Annual General Meeting - AGM

The committee shall agree the date of this meeting at the earliest convenience and will be placed on the clubs fixture list. Not less than 28 clear days notice will be given to all members (by way of Website Notice).

Purpose:

Elections of the new committee for the following year.

Nominations for officers of the Committee must be sent, in writing and seconded, to the secretary prior to the AGM (No less than 14 clear days of AGM.)

To receive the annual financial report from the Chair which has been compiled by the outgoing committee.

8.4 The Committee have the right to call an Extraordinary General Meeting (EGMS).

The Procedure for EGMS will be the same as for the AGM.

## **9. Resignation**

9.1 Any member wishing to resign their position must give written notice to the committee, so that an alternative member can be elected to take on the position.

## **10. Changes to the Club Constitution**

10.1 The constitution will only be changed through agreement by majority vote at an AGM or EGM. Member Proposals must be put forward in advance to the committee (no less than 14 clear days).

## **11. Club Complaints Procedure**

11.1 This procedure allows members to raise complaints about any issues relating to the Club, this may include, The safety of activities, poor standards of instruction or leadership, the standard of equipment used for the activities.

11.2 Complaints should first be addressed, in writing, to the Club Chair.

## **12. Discipline Procedures**

12.1 All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The committee will then meet to hear the complaint within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

12.2 There shall be a disciplinary panel, which will comprise of the committee. The panel shall meet to consider the breach of discipline (according to the club rules and code of conduct) and recommend an appropriate course of action.

12.3 When deemed appropriate The ACU Ltd shall be consulted regarding any disciplinary action.

12.4 All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the clubs child protection policy. The clubs Child protection Officer is the lead contact for all members in the event of any child protection concerns.

## **13. Dissolution**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, after paying all outstanding bills, any assets of the club that remain will be distributed to a charitable cause or organisation/club having similar aims, as agreed by the group.

## **14. Declaration**

The Mid Sussex MCC, its officers and activities shall be run in accordance with this constitution.

Name: \_\_\_\_\_ Club Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Club Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Club Position: \_\_\_\_\_

Signed: \_\_\_\_\_